

VIHJA Position	Contact
President	<b>Brittany Turner - Present</b>
Vice President	<b>Tanya Hardy- Present</b>
Membership	<b>Jodine Budyens - Excused</b>
Treasurer	<b>Leanne Creed- Present</b>
Secretary & Communication	<b>Leora Gibson - Present</b>
Competition Points	<b>Diana Lewall- Present</b>
Sponsors & Prizes - Benefit Show	<b>Erin Robinson- Present</b>
Jumps	<b>Meghan Rawlins- Excused</b>
Hunt Ball Coordinator	

Additional members in attendance - none

Meeting called to order by Brittany Turner at 6:40 PM; Leora seconded.

Meeting Agenda:

### 1. Financials

- profit for the Benefit show approx \$10,000 (very good), including pending payout of one outstanding invoice
- concession tab 40% higher than last year – more people working at show
- ring crew expense up by \$3,000 – it was a bigger show
- Leanne will have our bookkeeper email updated figure ASAP
  
- Tanya: Fundraising show at Lochside Lane was poorly attended, only 11 entries. Show made \$162.50 – a huge amount of work went into it by volunteers and sponsors – not financially sensible to do it again with that type of attendance
- Brittany: would earlier in the season be better?
- Leanne: finds that B shows are poorly attended in this area; all the big shows offer smaller classes
- Discussion about how to involve our members in fundraising – Brittany proposed focusing on the Benefit show as our primary fundraiser; all agreed

### 2. Benefit Show review

- Tanya: Issues with Specialty class qualifiers – not appropriate classes offered – what class can we offer that will fill this role and be available before the specialty class(es)?
- If changes happen for the show, posts need to be made on the course board as well as the office; all agreed
- Error in Benefit show program – crossrails should not have been a Year-End Division (as per our last meeting's minutes) but they were “starred” as such
- Leanne and Brittany proposed that the VIHJA should review the program before it is posted; all agreed

### 3. Memberships

Diana: Cross-checking members lists against points, confirming members who paid at shows  
Diana offered to complete checks at home

#### 4. Hunt Ball

Tanya: CFB Esquimalt or Church & State can do November 4<sup>th</sup>. How can we cut down prohibitive costs – do we need to look at other venues?

Brittany: Victoria Strongman has offered to help find hosting – Royal Colwood - and take on a lot of the organizing

Tanya: Proposed we keep it simple, second Victoria as taking the lead

Prizes will be purchased from Victoria Saddlery, Greenhawk, and High Horse

Leanne: Proposed the VIHJA Directors should make suggestions and proof the prizes, in order to check for evenness and appropriateness. All agreed.

#### 5. Jumps/ Hunter Ring Improvements to be made / jump painting

Brittany: continued investment needed and possible; we don't want to go into the GIC, but if our chequing account looks favourable we can spend some

Brittany: Meghan has requested more jumper rails

Erin: we need an inventory of jump poles; has an interested sponsor who has volunteered to do some painting

Brittany: recognition to Meghan's son for his hours of volunteering touching up jumps and putting the jumps away beautifully

#### 6. Cross Rail Division as Year End / Ruling on Horse/Rider combo

Brittany: Lower division hunters are horse/rider combo for points; upper divisions horse only – do we want to change this?

Brittany proposed that we change the 2' Beginner Hunter and 2'3" Short/Long Stirrup Hunters, effective January 2017, to Beginner Equitation divisions. Therefore the points will be accrued by the rider – this will mean that the rider can only have one horse or pony in each division at one show

Brittany asked Leora to post notice to website ASAP

#### 7. Sponsorships

Brittany: Cheryl Keith had emailed regarding the BCHJA's "Declaration for Travel Funding"

: proposed that the VIHJA adopt a similar, simple document that members can use to request for funding; all agreed

Brittany will review / create a document for our purposes

Kassidy Keith's application: historically, the VIHJA has sponsored \$1000 in travel costs for major events – this year Kassidy has applied for the Young Rider's Championships – the Young Rider's was a very important show on a big stage

Leanne proposed that \$2000 would be more appropriate, especially regarding the quality of Kassidy's application; all agreed

Brittany: Suggested it would be useful to make her letter public to show our members what a top-notch application looks like; all agreed. Brittany to check with Cheryl before proceeding.

#### 8. Website

Leora: Jennifer Chow (Foundation Equestrian's web designer) has done 1 hour of work for the VIHJA site that Leora could not do; can the VIHJA compensate her @\$15/hour?

Brittany: yes – send invoice

Leora proposed an Instagram contest to encourage more members to use #vihja, with a prize of 2 gala tickets

Leora to finalize contest details and email Directors for approval

#### 9. AGM

Brittany: 21<sup>st</sup> of November 2016 @ 7PM - Annual meeting, all members welcome  
- propose Fairgrounds again as neutral site; all agreed

Meeting adjourned at 8:00 PM.

These minutes have not been Adopted. It is anticipated they will be Adopted at the next VIHJA Meeting.